

EDUCATION AUTHORITY

ELECTION OF PARENT REPRESENTATIVES TO THE BOARD OF GOVERNORS FOR THE TERM OF OFFICE 2024-2028 INFORMATION SHEET

Macosquin Primary School

Dear Parent

The school wishes to elect two parent representatives to the board of governors for the term of office 2024-2028. The board of governors is an important body responsible for various aspects of the management of the school. Click on the link to access a short video and learn about the roles and responsibilities of board of governors. <https://www.eani.org.uk/school-governance/apply-to-become-a-school-governor>

The following points should be noted:

1. Parent Governors must be elected by parents of pupils in the school at the time of the election. An elected parent governor remains in office for the 4-year term (unless they resign) even if they cease to be a parent of a child attending the school.
2. Each eligible parent will be entitled to nominate candidate, to vote and to stand for election. Participation must not be restricted to one parent per family. Moreover, each parent, regardless of the number of his/her children in the school, is entitled to vote for as many candidates as there are places to be filled, if he/she chooses to do so. Candidates are eligible to vote. Voting may not be by proxy.
3. Nominations are invited on the Appendix B1 form and must be returned to school no later than Tuesday 14th May 12noon. Please mark the envelope: Nomination Paper-Parent Governor Elections.
4. Each nominated candidate must be the parent of a registered pupil at the school at the time of the election and must agree to being nominated. A separate nomination paper must be used for each nomination. Please note self-nomination is not permitted.
5. Nominations forms should be signed by the proposer and seconder and will include the signature of the nominee demonstrating acceptance of the candidacy. Only persons who are eligible to vote may propose and second nominations.
6. If there are more than 2 nominations a voting election will be held.
7. If two or more candidates receive an equal number of ballots, a further ballot shall be held to split the candidates. Only the candidates with the same number of votes should be involved in this ballot.
8. A report will be forwarded to the Education Authority.

Yours faithfully

Mrs L. McElwee
Clerk of Elections

Election Timetable

Nominations close at 12 noon Tuesday 14th May 2024

Result Available (if only 2 nominations) Tuesday 14th May 2024

If ballot required:

- Ballot papers issued Wednesday 15th May 2024
(These will be available from the school website/office)
- Ballot papers returned Wednesday 22nd May 2024
(These must be posted in the ballot box at the school office by 12noon)
- Count Friday 24th May 2024
- Result available on Seesaw Friday 24th May 2024